



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

Kathy Fowler, R.S.
Secretary-Cabinet Representative

275 East Main Street
Mailstop HS1E-B
Frankfort, KY 40621
Phone: (502) 564-7398
Fax: (502) 564-6533
www.chfs.ky.gov/dph/sanitarians.htm

Matt Rhodes, R.S.
Committee Chair

Kentucky Registered Sanitarian Examining Committee Meeting Minutes June 2nd – June 3rd, 2015 Barren River State Park

Matt Rhodes called the meeting to order.

Those in attendance for the meeting were: Matt Rhodes, Kathy Fowler, Amy Bryant, Juli Conner, and Vonia Grabeel.

The committee reviewed the corrected October 6th–October 7th, 2014 meeting minutes for final approval and posting on the webpage. Dan Troutman made a motion to accept the minutes. Vonia Grabeel seconded the motion. The motion passed 3 to 0.

The committee reviewed the R.S. budget sheets provided by the state budget office. Based upon the review of the R.S. budget sheets, the committee still has additional questions regarding the budget totals. Kathy recommended that the committee invite Martie Kupchinsky from the Division of Administrative and Financial Management to the next R.S. meeting to provide some clarification on the R.S. budget report.

The committee discussed the process of approving honorarium requests. The committee still had some concerns regarding the cost of honorariums. The committee discussed the need to have more specific guidelines pertaining to honorarium requests. Vonia recommended that the committee give a certain amount to each professional organization and place a limit of \$999.00 per conference. After further discussion, the committee agreed that there needs to be a formal policy developed regarding the approval of honorarium requests. The committee decided that all honorarium request must be received sixty days prior to all conferences so that these requests can be reviewed carefully. The committee agreed that there will be a cost limit of \$999.00 per professional association except in cases where the committee deems additional expenditures for speakers is appropriate. Kathy made the recommendation that a letter should be drafted and sent to the presidents of the professional associations stating the new policy for approving honorarium requests. Juli made a motion to accept the new policy of approving honorarium requests. Vonia Grabeel seconded the motion. The motion passed 3 to 0.

The committee discussed the re-election of committee members. It was determined that Region D and Region C are up for re-election. The committee agreed that voting ballots be sent out to both of these regions.

The committee reviewed new applicants for registration. The Committee Chairman signed off on the applications.

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The committee discussed the RS Exam and the current study guide. The committee discussed the possibility of creating a practice test or some sample questions to help better prepare exam takers. Dan and Vonja stated that they would work together to come up with study resources by the next RS meeting.

The meeting was adjourned until the 3rd.

Matt Rhodes called the meeting to order on June 3rd, 2015.

The committee reviewed a list of suspended registrants for the 2015 RS renewal year. Dan Troutman made a motion to delete the suspended registrants. Vonja Grabeel seconded the motion. The motion passed 3 to 0.

Vonja brought up the discussion of allowing students in their senior year of college to be approved to take the RS Exam. Vonja made the suggestion of allowing the students to take the RS Exam in their last semester of college and holding the certification until the completion of a four-year degree, with a minor or twenty-four semester hours in environmental health, biological science, or physical science. The committee has some concerns on this topic and agreed to defer discussion until the next RS meeting.

The committee proposed some dates and locations for the next quarterly meeting. The committee decided that Dale Hollow or Lake Cumberland would be suitable for the next meeting.

The meeting was adjourned.